AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CO	DE	PAGE OF PAGES	
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2. AMENDMENT/MODIFICATION NO. 3		3. EFFECTIVE DATE	4. REQUISITION/PURCH	ASE REQ. NO.	5. PROJECT	NO. (If applicable)	
Amendment No. 002 01/16/07 6. ISSUED BY CODE			2071-642004	If other than Item 6) CODE			
U.S. Department of State Office of Acquisition Management A/LM/AQM P.O.BOX 9115, Rosslyn Station Arlington VA 22219			7. ADMINISTERED BY (If other than Item 6) CODE  U.S. Department of State Office of Acquisition Management A/LM/AQM 1701 N. Fort Meyer Dr. 2nd Floor Arlington, VA 22209				
			Attn: Vincent J. Sa	nchez (Contract Sp	ecialist 703	-875-6629)	
8. NAME AND	ADDRESS OF CONTRACTOR (No., street, o	county, State and ZIP Code)		(X) 9A. AMENDMEN	IT OF SOLICIT	ATION NO.	
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				9B. DATED (SEE	10/21/0	)6	
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	11. THIS ITE	M ONLY APPLIES TO	AMENDMENTS OF S	OLICITATIONS			
or (c) By separ THE PLACE DE amendment yo solicitation and	ng items 8 and 15, and returning ate letter or telegram which includes a refere SIGNATED FOR THE RECEIPT OF OFFERS F ur desire to change an offer already submitt I this amendment, and is received prior to th	PRIOR TO THE HOUR AND E ed, such change may be ma e opening hour and date spo	amendment numbers. FAII DATE SPECIFIED MAY RES ade by telegram or letter, p	LURE OF YOUR ACKNO	WLEDGMENT YOUR OFFER.	TO BE RECEIVED AT If by virtue of this	
CHECK ONE		NLY APPLIES TO MO THE CONTRACT/ORD	ER NO. AS DESCRIB	SED IN ITEM 14.		CONTRACT ORDER	
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	appropriation date, etc.) SET FORTH	IN ITEM 14, PURSUANT TO	THE AUTHORITY OF FAR	T THE ADMINISTRATIVE CHANGES (such as changes in paying office, AUTHORITY OF FAR 43.103(b).			
	C. THIS SUPPLEMENTAL AGREEMENT IS	ENTERED INTO PURSUANT	T TO AUTHORITY OF:				
	D. OTHER (Specify type of modification a	and authority)					
		is required to sign this	s document and retur	n co	pies to the	issuing office.	
14. DESCRIP	TION OF AMENDMENT/MODIFICATION	(Organized by UCF section	headings, including solicita	tion/contract subject m	atter where fea	asible.)	
	e of this Amendment No. 002 to Sol	•	•				
1) Extend to 2) Publish to 3) Revise S "Submit an	he due date for proposals - All prop the Questions and Answers received section L.6 to include an additional l original plus THREE copies of each	osals must be submit b l and completed as of 0 hard-copy of volumes i n volume of the propos	by 01/22/2007 4PM Es 01/16/2007. I and II needed for sul al to the address spec	ST. bmittal. ified in block 7 of t	ais form ab	ove."	
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			9A or 10A, as heretofore changed, remains unchanged and in full force and effect.  6A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
15B. CONTRA	CTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF	AMERICA		16C. DATE SIGNED	
/9/	gnature of person authorized to sign!		(Signature	e of Contracting Officer		-	

## **Questions and Answers**

- 1. **Question:** In Task 1, the contractor is responsible for maintaining a website, which I assume to be this one: <a href="http://www.state.gov/p/inl/rls/fs/10647.htm">http://www.state.gov/p/inl/rls/fs/10647.htm</a> Are there other sites that the contractor will be responsible for? Are there upgrades or significant alterations that will be required for the current site? **Answer:** The correct website (and the only one) that will require the contractor to redesign/update and provide a server is: www GDPN.org. INL will require the contractor to redesign the site to include recent "best practices" studies of model drug prevention and treatment programs, summarize the latest research studies on science-based demand reduction programs, provide updates on the Administration's major anti-drug initiatives, and update the participant database of INL-sponsored bilateral and regional meetings/conferences. This will be in addition to updating summary descriptions of recent and upcoming INL-funded and other significant international demand reduction conferences.
- 2. **Question:** Task 1 requires 2000 copies of a newsletter 6 times a year to be sent to various recipients. Can you provide an approximate percentage breakout of copies that will travel through diplomatic pouch and commercial mail? If not, can we decline to provide specific pricing for this in the proposal and leave it as a cost-plus basis? **Answer:** INL recommends using 90 percent as percentage of newsletters to be mailed via commercial mail. The remaining 10% will be delivered to INL to be used in-house.
- 3. **Question:** Section F.3.a of the solicitation indicates that a specific Demand Reduction plan is not required until 30 days after award. I want to confirm that the Contracting Office is looking for a general discussion of what the contracting firm will provide in a Technical Assistance plan rather than the specific plan itself. **Answer:** The Contracting Office is looking for a general discussion of what the firm will include in the demand reduction implementation plan. This is not for Technical Assistance; rather it is for a "demand reduction implementation plan" as described in paragraph 3 under TASK 1 a) International Demand reduction Technical Support. INL recommends the contractor provide sufficient detail that demonstrates its understanding and experience in delivering demand reduction technical assistance in an international setting.
- 4. **Question:** The Direct Labor hours listed in CLIN 0004 are about 75% of the Direct Labor hours of CLINs 0001-0003. Can you explain the reasoning behind this? **Answer:** INL considers the Logistics Coordinator to be a less than full-time position. Logistics Coordinator will be responsible for periodic events, involving such tasks as making flight, hotel reservations, identifying venues for conferences/training, developing schedules for occasional visiting demand reduction officials, on occasion picking-up visitors from local Wash, D.C. airports, etc. These are not tasks that will require full-time hours since they will not occur continuously.